



About us

Edmonton International Reggae Jamboree Festival was founded on the basis of promoting, highlighting and bringing awareness of reggae music to the forefront in Alberta to achieve cultural inclusion and diversity showcased in an annual reggae music festival.

Location: Louise Mckinney Park

Date: August 17, 2019 11am-10pm

Set up date: August 16, 2019 Set upTime: From 10 am

Email: edmontonreggaejamboree@gmail.com

Cost: Tent \$800 Truck \$650

****Deadline for payment will be June 30, 2019****

Vendor Application Form

Name of Organization: _____

Contact Person: _____

Contact number: _____

Address: _____

Email address: _____

-Vendor tents will be 20ft by 10ft and will include electricity, hot water, sink, 1 chair, 1 table. If propane gas is required for cooking, the vendor will have to pay the gas contractor directly.

- Vendors will need to have a Certificate of Insurance for their own booth, A comprehensive liability Policy with limits of not less than 2 million dollars naming Flava Promotions Association of Caribbean Music and Culture and the City of Edmonton as additional insured Parties.

Type of Vendor (truck or tent)	Food Beverage
List of menu Items	Menu
Do you require electricity?	YES: NO:
Additional chairs	\$5
Additional table	\$20

-Alberta Health Services requires at least 1 person on site to have completed the Alberta Health Services Food Safety Course include certificate number

-All vendors need to have a Certificate of Insurance for their own booth

-If cooking off site, items must be prepared in the kitchen of a Health department approved by Alberta Health Services with completing Permission to Use an Approved Food Establishment form

(<https://www.albertahealthservices.ca/frm-19880.pdf>) completed and submitted to Edmonton International Reggae Jamboree Festival.

- All food vendors will need to complete the Special Event Food Vendor Notification form found on the Alberta Health Services website(<https://www.albertahealthservices.ca/assets/wf/eph/wf-eh-special-events-temporary-food-establishment-vendor-package.pdf>)

Please read the following rules and regulations of the festival

1. All vendors must be set up and ready to go in time for inspections being done by 10am day of
2. If after being accepted into the festival and you decide to withdraw thereafter there will be NO REFUND
3. All food tents must provide a waste trap in the sink to catch any waste being emptied in the sink
4. Each tent is responsible to have their own garbage containers
- 5. Each tent will responsible for their own flooring**
6. Please clean up and remove all garbage from your booth and bring to the Fenceline waste big bins at the end of the event
7. Use of propane appliances have to be certified and pass inspections by City of Edmonton Fire Department
8. All BBQ Grills must be in approved containers, fenced and out of public reach
9. Each food vendor is responsible for having their own fire extinguisher, an additional K Class fire extinguisher is required if doing any onsite deep frying in order to pass City of Edmonton Fire Department inspections
10. Food preparation and handling must comply with the Alberta Health Services regulations
11. NO ALCOHOL is to be sold in any booths. All alcohol sales will be done only in the Beer tent/gardens.

Flava Promotions Association of Caribbean Music and Culture reserves the right to use any photos, video footage and audio

recording to market and promote the Edmonton International Reggae
Jamboree Festival

I understand and agree to all the information in this vendor package

Name: _____

Organization/Booth name: _____

Date _____

Signature _____